



BTRC Safeguarding Policy

BTRC fully accepts its legal and moral obligation under The Children's Act (1989) and (2004), to provide a duty of care to protect all children and safeguard their welfare, irrespective of age, sex, disability, race, parental or marital status, pregnancy, religion or belief, creed, sexual orientation and gender reassignment.

A child/young person is defined as a person under the age of 18 (the Childrens Act 1989). Bucklow Trafford Riding Club fully adopts the BEF Safeguarding Policy (Children and Young People).

The aims of the Bucklow Trafford Riding Club Safeguarding Policy are:

- To ensure robust safeguarding arrangements and procedures are in operation to provide children and young people with appropriate safety and protection whilst at Bucklow Trafford Riding Club, allowing them to participate in a fun, safe environment and in an atmosphere of fair play.
- To take all reasonable, practical steps to protect children from harm, discrimination and degrading treatment and respect their rights, wishes and feelings.
- To ensure everyone understands their roles and responsibilities in respect of safeguarding and are provided with appropriate learning opportunities to recognise, identify and respond to signs of abuse, neglect and other safeguarding concerns relating to children and young people.
- To ensure appropriate action is taken in the event of incidents/concerns of abuse and support provided to the individual/s who raise or disclose the concern. All concerns or allegations of poor practise or abuse are taken seriously and responded to swiftly and appropriately. It is the responsibility of child protection experts to determine whether or not abuse has taken place but it is everyone's responsibility to report it.
- To ensure that confidential, detailed and accurate records of all safeguarding concerns are maintained and securely stored.
- To maintain high standards of behaviours and good practise through compliance with BRC Official Rules and the BEF Codes of Conduct produced for instructors, coaches, parents/guardians, junior members, BRC Officials and volunteers. The policy and procedures are mandatory for everyone involved with Bucklow Trafford Riding Club. Failure to comply with the policy and procedures will be addressed without delay and may ultimately result in dismissal/exclusion from the Bucklow Trafford Riding Club.

The policy will be reviewed every three years, or in the following circumstances:

- Changes in legislation and/or government guidance.
- As required by the Local Safeguarding Children Board, BHS, BRC and the BEF.
- As a result of any other significant change or event.

Club Safeguarding Officer: Nicola Hudson

Bucklow Trafford Riding Club has appointed a Club Safeguarding Officer (CSO)

The role of the CSO is:

- To ensure that Bucklow Trafford Riding Club staff and volunteers, are aware of the Safeguarding Policy, procedures, guidelines and codes of conduct and adopt them as appropriate.
- Be the first point of contact at Bucklow Trafford Riding Club for Officials, volunteers, young people or parents/guardians for any issue concerning safeguarding, child protection or welfare, poor practise or potential/alleged abuse.
- To have access to contact details for Children's Services, the Police
- To follow the BEF Safeguarding Policy for procedures for recording and reporting information as required.
- To respond to any allegations or complaints made from within Bucklow Trafford Riding Club in accordance with the agreed protocols detailed in the BEF Safeguarding Equestrian Sport.
- To ensure that Under 18s and their parents/guardians are aware of Bucklow Trafford Riding Club Safeguarding Policy and Procedures and how to access them.
- To facilitate and promote education and training in safeguarding for staff and volunteers.
- To ensure that procedures on recruitment of officials and volunteers are followed and for those roles which undertake regulated activity or regulated work, please see DBS and PVG guidance documents.
- To ensure that codes of conduct are in place for officials, volunteers, junior members and their parents/guardians. <http://www.bhs.org.uk/our-charity/working-with-the-law/safeguarding-children>
- To ensure confidentiality is maintained and information is only shared on a 'need to know' basis. It is not the role of the CSO to be a Child Protection expert or to determine whether or not a serious incident has taken place, rather to record the details and seek guidance if necessary.
- Work with others in the club to ensure a positive child-centred environment.

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Communication:

Bucklow Trafford Riding Club will make available its Safeguarding Policy and Procedures to all officials, volunteers, junior members and their parents/guardians and it will appear in full on the Bucklow Trafford Riding Club website.

Bucklow Trafford Riding Club will circulate to all new members and their parents/guardians if they are under 18, the name and number of the Club Safeguarding Officer.

All individuals involved with Bucklow Trafford Riding Club, no matter what role they participate in, must adhere to the Safeguarding Code of Conduct.

All individuals involved with Bucklow Trafford Riding Club must agree to uphold the Safeguarding Code of Conduct.

Training:

Instructors/coaches, officials and volunteers working with children may like to undertake the BEF approved safeguarding training (or recognised equivalent) course within the last 3 years. Ideally refresher training should be completed every three years via either the BEF approved online training portal or a further face to face course.

As a minimum the CSO must attend the required Safeguarding Training Course.

DBS Checks:

Instructors/coaches, officials and volunteers working with children at Bucklow Trafford Riding Club may be required to hold a current certificate through the Disclosure and Barring Service, Disclosure Scotland or Access NI as appropriate. Certificates must be renewed every three years. Please see the guidance documents below.

Further information and links:

Bucklow Trafford Riding Club Safeguarding Officer Details:

NAME : Nicola Hudson

EMAIL nlh106@yahoo.co.uk

Mob: 07712892519.

BHS Safeguarding Team

safeguarding@bhs.org.uk

02476 840746

Childline 0800 1111 NSPCC 0808 800 5000

Documents Please see BHS website for useful templates and documents

<https://www.bhs.org.uk/our-charity/about-us-and-our-work/corporate-information/working-with-the-law/safeguarding-children>

Criminal record check information England and Wales

<https://www.bhs.org.uk/our-charity/about-us-and-our-work/corporate-information/working-with-the-law/criminal-record-checks>

Scotland

<http://www.bhs.org.uk/our-charity/about-us-and-our-work/corporate-information/working-with-the-law/criminal-record-checks/scotland>